



Responsible: Office of School Performance

PURPOSE

This administrative procedure shall establish guidelines for supporting students that are credit deficient who are of the greatest concern (12th graders with fewer than 11 credits and 11th graders with fewer than 6 credits).

PROCEDURE

1. Students under the age of 18 must be enrolled at their zoned school regardless of credit attainment.
2. Students entering that are credit deficient must be identified by the enrolling school, must meet individually with their counselor, and an academic plan must be developed which includes a time-line for credit attainment with support.
 - a. If the counselor and site administrator believe that the student will be better served elsewhere, a District Alternative Education Team must be convened, the student discussed, and alternative, or on-site placement decided. Other full-time options include:
 1. Washoe Innovations High School
 2. Washoe Inspire Academy
 3. North Star Online High School
3. Credit deficient students must be:
 - a. Enrolled in a full academic load with a classroom teacher; and
 - b. Enrolled in A+ courses, determined in the academic plan, for 0 period and/or 7th period so that they may earn credits. Correspondence courses may be completed on-site or at home.

DESIRED OUTCOMES

1. This Administrative Procedure is designed to give school staff guidance on creating a graduation plan for credit deficient students.

IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

1. This Administrative Procedure reflects the goals of the District's Strategic Plan.

REVIEW AND REPORTING

1. This procedure and any accompanying documents will be reviewed bi-annually in even years.

REVISION HISTORY

Date	Revision	Modification
02/01/2012	1.0	Adopted as Accepted Practice
12/05/2013	2.0	Revised: converted to Administrative Procedure